

## EPPING FOREST DISTRICT COUNCIL COUNCIL MINUTES

**Committee:** Council **Date:** 26 May 2016

**Place:** Council Chamber, Civic Offices, High Street, Epping **Time:** 7.30 - 9.25 pm

**Members Present:** Councillors E Webster (Chairman), J Lea (Vice-Chairman), R Baldwin, R Bassett, A Beales, N Bedford, A Boyce, W Breare-Hall, R Brookes, R Butler, G Chambers, D Dorrell, R Gadsby, L Girling, A Grigg, S Heap, L Hughes, R Jennings, J Jennings, S Jones, H Kane, S Kane, H Kauffman, P Keska, J Knapman, Y Knight, M McEwen, L Mead, A Mitchell, R Morgan, S Murray, S Neville, A Patel, J Philip, C P Pond, C C Pond, C Roberts, B Rolfe, D Roberts, B Sandler, M Sartin, G Shiell, D Stallan, S Stavrou, B Surtees, G Waller, C Whitbread, H Whitbread, J H Whitehouse, J M Whitehouse and D Wixley

**Apologies:** Councillors N Avey, H Brady, K Chana, A Lion, G Mohindra, L Wagland and S Watson

**Officers Present:** G Chipp (Chief Executive), D Macnab (Deputy Chief Executive and Director of Neighbourhoods), C O'Boyle (Director of Governance), S G Hill (Assistant Director (Governance & Performance Management)), R Perrin (Democratic Services Officer), T Carne (Public Relations and Marketing Officer), P Seager (Chairman's Secretary), S Kits (Social Media and Customer Services Officer) and A Hendry (Senior Democratic Services Officer)

### 1. WEBCASTING INTRODUCTION

The Assistant Director of Governance and Performance Management reminded everyone present that the meeting would be broadcast live to the Internet, and that the Council had adopted a protocol for the webcasting of its meetings.

### 2. DISTRICT COUNCIL ELECTIONS - 5 MAY 2016

The Chairman welcomed the newly elected and re-elected Members of the Council following the election held on 5 May 2016;

Councillor:	Ward:
Simon Heap	Buckhurst Hill East
Gavin Chambers	Buckhurst Hill West
Brian Sandler	Chigwell Row
John Knapman	Chigwell Village
Jon Whitehouse	Epping Hemnall
Holly Whitbread	Epping Lindsey and Thornwood Common
Alan Lion	Grange Hill
Maggie McEwen	High Ongar, Willingale and the Rodings
Debra Roberts	Loughton Alderton
Leon Girling	Loughton Broadway
David Wixley	Loughton Fairmead
Amy Beales	Loughton Forest

Roger Baldwin	Loughton Forest
Rose Brooks	Loughton Roding
Caroline Pond	Loughton St John's
Judy Jennings	Loughton St Mary's
Tony Boyce	Morton and Fyfield
Heather Brady	Passingford
John Philip	Theydon Bois
Glynis Shiell	Waltham Abbey Honey Lane
Jeane Lea	Waltham Abbey North East
Helen Kane	Waltham Abbey South West

The Chairman presented declaration of acceptance of office certificates to the newly elected Members, Councillors A Beales, R Brooks, S Heap, J Jennings, D Roberts and H Whitbread.

### 3. RETIRING CHAIRMAN OF THE COUNCIL - YEAR OF OFFICE

Councillor L Webster addressed the Council on her year of office. She thanked everyone that had attended functions across the Epping Forest District Council with her and that £4,600 had been raised for her chosen charity, the British Legion.

Councillors C Whitbread, S Murray, C P Pond and the Chief Executive, G Chipp on behalf of the staff, expressed their appreciation for her hard work and dedication she had shown during her term of office.

### 4. ELECTION OF CHAIRMAN

The nomination of Councillor J Lea for the Office of Chairman of the Council having been moved formally by Councillor S Stavrou and seconded by Councillor C Whitbread, it was:

#### **RESOLVED:**

That Councillor J Lea be elected Chairman of the Council for the ensuing year.

Councillor J Lea thereupon made a Declaration of Acceptance of Office of the Chairman of the Council and thanked the Council for the honour. Councillor J Lea stated that the Chain of Office represented a great responsibility that had been placed upon her, which she hoped to live up to and that she wanted to communicate to the Districts Residents.

Councillor J Lea announced that her chosen charity for her term of office would be the Essex and Herts Air Ambulance.

#### **Councillor J Lea in the Chair**

### 5. PAST CHAIRMAN'S BADGE

The new Chairman presented Councillor L Webster with a past Chairman's badge of office.

### 6. APPOINTMENT OF VICE-CHAIRMAN

The nomination of Councillor D Stallan for the Vice-Chairman of the Council having been moved formally by Councillor A Grigg and seconded by Councillor C Whitbread was;

**RESOLVED:**

That Councillor D Stallan be appointed Vice-Chairman of the Council for the ensuing year.

Councillor D Stallan thereupon made a declaration of Acceptance of Office of Vice-Chairman of the Council and thanked the Council for his appointment.

**7. MINUTES**

**RESOLVED:**

That the minutes of the Council meeting held on 26 April 2016 be taken as read and signed by the Chairman as a correct record.

**8. DECLARATIONS OF INTEREST**

There were no declarations of interest by members of the Council under this item.

**9. ANNOUNCEMENTS**

**(a) Announcements by the Chairman of Council**

**(i) Floral Display**

The Chairman announced that she intended to send the flowers from tonight's meeting to St Clare's Hospice, Hastingwood.

**(b) Members not seeking Re-election or Not Re-elected**

The Council noted that T Church, J Hart, H Mann and T Thomas had not sought re-election on 5 May 2016 and N Wright had not been re-elected.

In recognition of K Angold-Stephens 12 years of service as a Member for the Loughton Roding Ward, the Chairman presented the award to his wife, Mrs J Angold-Stephens. Also J Hart had been sent a service award for his 12 years of service as a Member for Loughton Forest Ward.

**10. REPORT OF THE APPOINTMENT PANEL**

**Mover: Councillor C Whitbread, (Chairman of the Panel and Leader of the Council)**

Councillor C Whitbread reported on the appointments which he had made to the Cabinet, Cabinet Committees and Outside Organisations carrying out Executive Functions.

Councillor C Whitbread also reported the recommendations of the Appointment Panel in relation to the membership, chairmanship and vice-chairmanship of Committees, Sub-Committees and Panels (non-Executive bodies) and to Outside Organisations carrying out Council, Regulatory or non Cabinet Functions. Councillor

C Whitbread also advised of changes made to the nominations since the Panel had met.

The Council voted on appointments where the number of nominations exceeded the number of places available.

**Amendment moved by Councillor J Philip and seconded by Councillor C Whitbread**

That the requirement for pro-rata for the Licensing Committee be set aside to allow voting on the appointments to that body to proceed in accordance with Council procedure rule V2.

**Carried**

The appointments to the Licensing Committee were subject to a vote and set out in Appendix 3.

Following the nominations of Councillor M Sartin and Councillor L Girling for the position of Chairman of the Overview and Scrutiny Committee, Councillors C P Pond, C C Pond, D Wixley, S Murray and H Kauffman requested that there be a recorded vote for the position.

There voted for Councillor Girling: (7) namely: Councillors R Baldwin, A Beales, R Brookes, R Butler, D Dorrell, L Girling, S Heap, B Jennings, J Jennings, H Kauffman, L Mead, R Morgan, S Murray, S Neville, C C Pond, C P Pond, C Roberts, D Roberts, B Surtees, J H Whitehouse, J M Whitehouse and D Wixley.

There voted for Councillor M Sartin: (37) namely: Councillors R Bassett, N Bedford, T Boyce, W Breare-Hall, G Chambers, R Gadsby, A Grigg, L Hughes, S Jones, H Kane, S Kane, P Keska, J Knapman, Y Knight, M McEwen, A Mitchell, A Patel, J Philip, B Rolfe, B Sandler, M Sartin, G Shiell, D Stallan, S Stavrou, G Waller, L Webster, C Whitbread and H Whitbread.

There abstained from the vote (1) namely: J Lea,

**RESOLVED:**

- (1) That in accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the Constitution of Political Groups as set out in Appendix 1, to these minutes be noted;
- (2) That the appointments made by the Leader of the Council to the Cabinet and Cabinet Committees and the allocation of Portfolios as set out in Appendix 2, to these minutes be noted;
- (3) That the membership, chairmanship and vice-chairmanship of Committees, Sub-Committees and Panels (non-executive bodies) as set out in Appendix 3 to these minutes be approved;
- (4) That the following appointments to nominate Group substitute Members on any Committees, Sub-Committees, Panels, Boards, Select Committees or Working Groups of the Council be noted;
  - (a) Conservative Group: Councillor C Whitbread (Leader), Councillor S Stavrou (Deputy Leader), Councillor S Kane and Councillor G Waller;

(b) Green Party Group: Councillor S Neville (Leader) and Councillor S Heap (Deputy Leader);

(c) Liberal Democrat Group: Councillor J M Whitehouse (Leader) and Councillor J H Whitehouse;

(d) Loughton Residents Association Group: Councillor C P Pond (Leader) and Councillor D Wixley (Deputy Leader); and

(e) UKIP: Councillor D Dorrell (Leader) and Councillor R Butler (Deputy Leader).

(5) That Group Leaders confirmed nominations to the Proper Officer for appointments to be made to the Select Committees by the Overview and Scrutiny Committee by 7 June 2016;

(6) That the appointments to Outside Organisations carrying out Council, Regulatory or non-Cabinet Functions, as set out in Appendix 4 to these minutes be noted; and

(7) That the appointments made by the Leader of the Council to Outside Organisations carrying out Executive Functions as set out in Appendix 5, to these minutes be noted.

#### **11. SCHEME OF DELEGATIONS - DELEGATED BY OR ON BEHALF OF THE COUNCIL**

The Council's Constitution requires that scheme of delegations be agreed at the Annual meeting. The current scheme had received no further additions or amendments since the adoption of the Council's new Constitution on 26 April 2016.

##### **RESOLVED:**

That the Scheme of Delegations – Delegated by or on behalf of the Council be noted.

#### **12. COUNCIL MEETING DATES FOR 2016/17**

On 15 December 2015, the Council had adopted a calendar of meetings for the period of May 2016 to May 2017, which had included the ordinary meetings of the Council. The Council's Constitution required that a programme of ordinary meetings of the Council was approved at the Annual meeting. The Council was also asked to note the change of dates for December 2016, February 2017 and noted that an extraordinary meeting of the Council would be held on Monday 6 June 2016 in relation to the Royal Gun Powder Mills, Waltham Abbey.

##### **RESOLVED:**

(1) That during 2016/17 ordinary meetings of the Council be held on the following dates:

26 July 2016;  
27 September 2016;  
1 November 2016;  
20 December 2016;

21 February 2017;  
23 February 2017 (reserve date for Budget meeting);  
25 April 2017; and  
25 May 2017 (Annual Council)

(2) That the Extraordinary Council meeting of the Council arranged for Monday 6 June 2016 in relation to the Royal Gun Powder Mills, Waltham Abbey be noted.

**CHAIRMAN**

## ANNUAL COUNCIL MEETING – 26 MAY 2016

## CONSTITUTION OF POLITICAL GROUPS AND GROUP LEADERS

**Local Government and Housing Act 1989 – Notice of Constitution of Political Groups and Group Leaders**

To note in accordance with regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the constitution of political groups as follows:

**Conservative Group:**

Group Leader - Councillor C. Whitbread  
Deputy Group Leader - Councillor S. Stavrou

Councillor Avey	Councillor H Kane	Councillor Rolfe
Councillor Bassett	Councillor S Kane	Councillor Sandler
Councillor Bedford	Councillor Keska	Councillor Sartin
Councillor Boyce	Councillor Knapman	Councillor Shiell
Councillor Brady	Councillor Knight	Councillor Stallan
Councillor Breare-Hall	Councillor Lea	Councillor Wagland
Councillor Chambers	Councillor Lion	Councillor Waller
Councillor Chana	Councillor McEwen	Councillor Webster
Councillor Gadsby	Councillor Mitchell	Councillor H Whitbread
Councillor Grigg	Councillor Mohindra	
Councillor Hughes	Councillor Patel	
Councillor Jones	Councillor Philip	

**Members 35**

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**Green Party Group:**

Group Leader - Councillor S. Neville  
Deputy Group Leader - Councillor S. Heap

**Members 2**

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**Liberal Democrats Group:**

Group Leader – Councillor J. M. Whitehouse  
Deputy Group Leader - Councillor J. H. Whitehouse

Councillor B. Surtees

**Members 3**

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**Loughton Residents' Association Group:**

Group Leader - Councillor C. P. Pond  
Deputy Group Leader - Councillor D. Wixley

Councillor R. Baldwin	Councillor J. Jennings	Councillor C. C. Pond
Councillor A. Beales	Councillor R. Jennings	Councillor C. Roberts
Councillor R. Brookes	Councillor H. Kauffman	Councillor D. Roberts
Councillor L. Girling	Councillor L. Mead	

**Members 13**

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**United Kingdom Independence Party (UKIP) Group:**

Group Leader - Councillor D. Dorrell  
Deputy Group Leader - Councillor R. Butler

**Members 2**

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## APPENDIX 2

### CABINET & CABINET COMMITTEES - LEADER APPOINTMENTS 2016/17

(a) Deputy Leader

	2016/17
Deputy Leader	S. Stavrou

(b) Other Cabinet Members/Allocation of Portfolios

Portfolio	Portfolio Holder 2016/17
Leader	C. Whitbread
Asset Management and Economic Development	A. Grigg
Environment	W. Breare-Hall
Finance	G. Mohindra
Governance and Development Management	R. Bassett
Housing	S. Stavrou
Leisure and Community Services	H. Kane
Safer, Greener and Transport	G. Waller
Planning Policy	J. Philip
Technology and Support Services	A. Lion

(c) Cabinet Committee Memberships (not part of pro rata allocations)

(i) Finance and Performance Management Cabinet Committee

Leader

Finance Portfolio Holder (Chairman)

Housing Portfolio Holder

Governance and Development Management Portfolio Holder

Technology and Support Services Portfolio Holder

(ii) Asset Management and Economic Development Cabinet Committee

Asset Management and Economic Development Portfolio Holder (Chairman)

Environment Portfolio Holder

Finance Portfolio Holder

Leisure and Community Services Portfolio Holder

Safer, Greener and Transport Portfolio Holder

(iii) Local Plan Cabinet Committee

Leader

Asset Management and Economic Development Portfolio Holder

Governance and Development Management Portfolio Holder

Technology and Support Services Portfolio Holder

Planning Policy Portfolio Holder (Chairman)

**(iv) Council Housebuilding Cabinet Committee**

Housing Portfolio Holder (Chairman)

Planning Policy Portfolio Holder

Environment Portfolio Holder

Finance Portfolio Holder

Safer, Greener and Transport Portfolio Holder

**APPENDIX 3**

**COMMITTEE ETC. APPOINTMENTS 2016/17**

<b>AREA PLANS SUB-COMMITTEE EAST (19 MEMBERS) (NOT PRO RATA)*</b>							
		<b>Conservative Group</b>	<b>Green Party Group</b>	<b>Liberal Democrat Group</b>	<b>LRA Group</b>	<b>UKIP Group</b>	<b>Independent Members</b>
<b>MEMBERSHIP 2016/17</b>	Chairman	S. Jones					
	Vice-Chairman	P. Keska					
		N. Avey		B. Surtees			R. Morgan
		N. Bedford		J.H. Whitehouse			
		T. Boyce		J.M. Whitehouse			
		H. Brady					
		W. Breare-Hall					
		A. Grigg					
		S. Jones					
		P. Keska					
		M. McEwen					
		J. Philip					
		B. Rolfe					
		D. Stallan					
		G. Waller					
		C. Whitbread					
	H. Whitbread						

\*Membership of Area Plans Sub-Committee East comprises all members of the relevant wards.

AREA PLANS SUB-COMMITTEE WEST (14 MEMBERS) (NOT PRO RATA)*							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP Group	Independent Members
<b>MEMBERSHIP 2016/17</b>	Chairman	A. Mitchell					
	Vice-Chairman	G. Shiell					
		R. Bassett				R. Butler	
		R. Gadsby				D. Dorrell	
		L. Hughes					
		H. Kane					
		S. Kane					
		Y. Knight					
		J. Lea					
		A. Mitchell					
		M. Sartin					
		G. Shiell					
		S. Stavrou					
		E. Webster					

\*Membership of Area Plans Sub-Committee West comprises all members of the relevant wards.

<b>AREA PLANS SUB-COMMITTEE SOUTH (25 MEMBERS - SUBJECT TO 'OPT IN') (NOT PRO RATA)*</b>							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP Group	Independent Members
<b>MEMBERSHIP 2016/17</b>	Chairman	G. Chambers					
	Vice-Chairman	A. Patel					
		G. Chambers	S. Heap		R. Baldwin		S. Murray
		K. Chana			A. Beales		S. Watson
		J. Knapman			R. Brookes		
		A. Lion			L. Girling		
		G. Mohindra			J. Jennings		
		A. Patel			R. Jennings		
		B. Sandler			H. Kauffman		
		L. Wagland			L. Mead		
					C.C. Pond		
					C.P. Pond		
					C. Roberts		
				D. Roberts			
				D. Wixley			

\*Membership of Area Plans Sub-Committee South comprises all members of the relevant wards, subject to opt-in. Each member above has opted-in for 2016/17. Only Councillor S. Neville has opted-out for 2016/17.

<b>AUDIT AND GOVERNANCE COMMITTEE (5 MEMBERS PLUS 2 CO-OPTED PERSONS)*</b>								
		Conservative Group (3)	Green Party Group (0)	Liberal Democrat Group (1)	LRA Group (1)	UKIP Group (0)	Independent Members (0)	
<b>MEMBERSHIP 2016/17</b>	Chairman	The chairman of the Committee is appointed at first meeting in each municipal year						
		J. Knapman		J.M. Whitehouse	R. Jennings			
		L. Hughes						
		A Patel						

\*The vice-chairmanship of the Audit and Governance Committee is assumed by a co-opted person.

**CONSTITUTION WORKING GROUP (11 MEMBERS)**

		Conservative Group (7)	Green Party Group (0)	Liberal Democrat Group (1)	LRA Group (2)	UKIP Group (1)	Independent Members (0)
<b>MEMBERSHIP 2016/17</b>	Chairman	M. McEwen					
	Vice-Chairman	M. Sartin					
		M. McEwen		J.H. Whitehouse	C.C. Pond	D. Dorrell	
		J. Philip			C.P. Pond		
		A. Mitchell					
		M. Sartin					
		D. Stallan					
		G. Waller					
		H Whitbread					

**DISTRICT DEVELOPMENT MANAGEMENT COMMITTEE (15 MEMBERS)\***

		Conservative Group (9)	Green Party Group (1)	Liberal Democrat Group (1)	LRA Group (3)	UKIP Group (1)	Independent Members (0)
<b>MEMBERSHIP 2016/17</b>	Chairman	B. Sandler					
	Vice-Chairman	B. Rolfe					
		A. Boyce	S. Heap	J.M. Whitehouse	R. Jennings	R. Butler	
		H. Brady			H. Kauffman		
		G. Chambers			C.C. Pond		
		S. Jones					
		S. Kane					
		J. Knapman					
		A. Mitchell					
	B. Rolfe						
	B. Sandler						

<b>Joint Consultative Committee (9 members plus 9 staff side representatives)*</b>							
		<b>Conservative Group (6)</b>	<b>Green Party Group (0)</b>	<b>Liberal Democrat Group (1)</b>	<b>LRA Group (2)</b>	<b>UKIP Group (0)</b>	<b>Independent Members (0)</b>
<b>MEMBERSHIP 2016/17</b>	<b>Chairman*</b>	A. Lion					
		S. Kane		B. Surtees	R. Baldwin		
		J. Knapman			C. Roberts		
		A. Lion					
		G. Shiell					
		D. Stallan					
		G. Waller					

\*The chairmanship of the Joint Consultative Committee is to be assumed by a councillor for 2016/17.

**Licensing Committee (and Sub-Committee) (15 members\*)**

		Conservative Group (9)	Green Party Group (0)	Liberal Democrat Group (1)	LRA Group (3)	UKIP Group (1)	Independent Members (1)
<b>MEMBERSHIP 2016/17</b>	Chairman			B. Surtees			
	Vice-Chairman						R. Morgan
		N. Bedford		B. Surtees	J. Jennings	D. Dorrell	R. Morgan
		A. Boyce			L. Mead		
		K. Chana			C.P. Pond		
		R. Gadsby					
		P. Keska					
		A. Lion					
		B. Rolfe					
		M. Sartin					
	G. Shiell						
Licensing Sub-Cttee Chairmen (6)	A. Boyce P. Keska M. Sartin			B. Surtees		D. Dorrell	R. Morgan

\*The Licensing Act 2003 requires that the Licensing Committee comprise no more than 15 members. Licensing Sub-Committees should comprise no more than 3 members. The Council agreed for the pro-rotas of this Committee to be set aside for 2016/17.



<b>Overview and Scrutiny Committee (17 Members)*</b>							
		Conservative Group (10)	Green Party Group (1)	Liberal Democrat Group (1)	LRA Group (4)	UKIP Group (1)	Independent Members (0)
<b>MEMBERSHIP 2016/17</b>	Chairman	M. Sartin					
	Vice-Chairman				L. Girling		
		N. Avey	S. Neville	B. Surtees	R. Brookes	D. Dorrell	
		N. Bedford			L. Girling		
		S. Kane			D. Wixley		
		A. Mitchell			+S. Murray (IND)		
		A. Patel					
		B. Rolfe					
		M. Sartin					
		G. Shiell					
		D. Stallan					
	Y Knight						

\*The Appointments Panel wishes membership of the Overview and Scrutiny Committee (normally 15 members) to comprise 17 members (pro rata) for 2016/17. An additional seat accruing to the LRA Group under this arrangement has been allocated to Councillor S. Murray (IND).

<b>Standards Committee (9 Members)</b>							
		Conservative Group (6)	Green Party Group (0)	Liberal Democrat Group (1)	LRA Group (2)	UKIP Group (0)	Independent Members (0)
<b>MEMBERSHIP 2016/17</b>	Chairman	G. Chambers					
	Vice-Chairman				C.P. Pond		
		G. Chambers		J.H. Whitehouse	C.P. Pond		
		S. Kane			C. Roberts		
		M. McEwen					
		A. Mitchell					
		B. Rolfe					
	D. Stallan						

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**Staff Appeals Panel (5 members and 5 deputies)**

		Conservative Group (3)	Green Party Group (1)	Liberal Democrat Group (0)	LRA Group (2)	UKIP Group (0)	Independent Members (0)
MEMBERSHIP 2016/17	Chairman	To be decided when the committee meets					
	Vice-Chairman						
		G. Chambers	S. Neville		L. Mead		
		B. Rolfe	S. Heap (Dep)		C.P. Pond (Dep)		
		B. Sandler					
		L. Hughes (Dep)					
		Y. Knight (Dep)					
	A. Mitchell (Dep)						

**OTHER BODIES (NOT PRO-RATA)****Leisure Management Contract Monitoring Board (6 members)\***

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP Group	Independent Members
MEMBERSHIP 2016/17		G. Chambers		J.M. Whitehouse	R. Brookes		R. Morgan
		H. Kane					
		P. Keska					

<b>Portfolio Holder Advisory Group - Leisure Management</b>							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP Group	Independent Members
<b>MEMBERSHIP 2016/17</b>		G. Chambers		J.M. Whitehouse	R. Jennings		R. Morgan
		H. Kane					
		P. Keska					
		G. Shiell					
		E. Webster					

<b>Portfolio Holder Advisory Group – Car Parking Strategy</b>							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP Group	Independent Members
<b>MEMBERSHIP 2016/17</b>		A. Patel		J.H. Whitehouse	L. Girling	D. Dorrell	R. Morgan
		G. Waller					
		E. Webster					

<b>Waste Management Partnership Board (2 Members plus 2 Officers and 4 representatives of the Council’s waste management contractor)</b>							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP Group	Independent Members
<b>MEMBERSHIP 2016/17</b>		Environment Portfolio Holder					
		Finance Portfolio Holder					

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## APPENDIX 4

### REPRESENTATION ON OUTSIDE ORGANISATIONS

#### 1. Leader Appointments - Organisations Carrying Out Executive Functions

Organisation and Allocation Category		Nominations for 2016/17
1.	Association of Retained Council Housing (ARCH) – Executive Board	Housing Portfolio Holder *See also officer appointment
2.	Civil Enforcement of Parking and Traffic Regulations Outside London (PATROL) – Adjudication Joint Committee	Safer, Greener & Transport Portfolio Holder
3.	<del>Crime and Disorder Strategy Panel</del> Epping Forest District Community Safety Partnership	Safer, Greener & Transport Portfolio Holder Environment Portfolio Holder (Deputy)
4.	East of England Local Government Association	Leader
5.	Enfield Essex Herts Border Liaison Group	R Bassett M Sartin L Webster Y Knight (Deputy) J Lea (Deputy) G Shiell (Deputy)
6.	Epping Forest District Local Strategic Partnership (LSP):  (a) LSP Board;  (b) Health Equalities Group;  (c) Safer Communities Partnership;  (d) Sustainable Communities Group;  (e) Epping Forest Children’s Partnership	Leader and Assets & Economic Development Portfolio Holder  Finance Portfolio Holder and B Sandler  Safer, Greener & Transport Portfolio Holder  Assets & Economic Development Portfolio Holder  E Webster
7.	Essex Community Wide Traveller Unit	Planning Policy Portfolio Holder
8.	Essex Waste Partnership - Inter-Authority Member Working Group	Environment Portfolio Holder Safer, Greener & Transport Portfolio Holder (Deputy)
9.	Harlow Stansted Gateway Transportation Board (HSGTB)	Safer, Greener & Transport Portfolio Holder Assets & Economic Development Portfolio Holder (Deputy)
10.	Local Government Association - General Assembly	Leader Deputy Leader

<b>Organisation and Allocation Category</b>		<b>Nominations for 2016/17</b>
12.	North Essex Parking Partnership	Safer, Greener & Transport Portfolio Holder Environment Portfolio Holder (Deputy)
13.	South East Local Enterprise Partnership	Leader Assets & Economic Development Portfolio Holder
14.	Waste Partnership Member Board	Environment Portfolio Holder Safer, Greener & Transport Portfolio Holder (Deputy)
15.	West Essex Alliance	Leader Assets & Economic Development Portfolio Holder (Deputy)

## APPENDIX 5

### 1. Council Appointments - Organisations Carrying Out Council Regulatory or Non-Cabinet Functions

Organisation and Allocation Category		Nominations for 2016/17
1.	Epping Forest Care and Repair Management Committee	A Grigg A Mitchell G Shiell
2.	Epping Forest Citizens' Advice Bureau	K Chana J Knapman (Appointed voting Member) J. Jennings
3.	Campaign to Protect Rural England (Essex Branch)	A Boyce Y Knight (Deputy)
4.	<del>Epping Forest Community Transport Steering Group</del> Epping Forest Community Transport Board of Trustees	G Waller
5.	Epping Forest Housing Aid Committee	G Shiell
6.	Epping Forest Local Highways Panel	N Avey R Bassett G Chambers K Chana P Keska C. Roberts E Webster
7.	Essex Police and Crime Panel	G Waller
8.	Essex Health Overview and Scrutiny Committee	Not required for 2016/17. Councillor R. Gadsby has been appointed by Essex County Council.
9.	Grange Farm Managing Trustees (Term to 31.5.19)	Not required for 2016/17
10.	Lee Valley Regional Park Authority (Term to 30.6.17)	Not required for 2016/17

Organisation and Allocation Category		Nominations for 2016/17
11.	Leisure Centres Liaison Groups: (a) Epping Sports Centre (b) Ongar Leisure Centre (c) Loughton Leisure Centre (d) Waltham Abbey Swimming Pool	W Breare-Hall H Whitbread  N Bedford P Keska  R. Brookes G Chambers A Patel  J Lea G Shiell
12.	Local Councils Liaison Committee	A Boyce J Lea M Sartin B Rolfe E Webster J H Whitehouse
13	Outer North-East London Joint Health Overview and Scrutiny Committee	G Mohindra
14.	Princess Alexandra Hospital - Partnership Governor	G Mohindra
16.	Roding Valley Meadows Local Nature Reserve: (a) Management Committee (b) Working Group	(a) S Murray (IND)  (b) Officer representative see officer schedule*
17.	Stansted Airport Consultative Committee	M Sartin G Waller (Deputy)
18.	Stansted Airport Community Trust Fund	R Morgan



<b>Organisation and Allocation Category</b>		<b>Nominations for 2016/17</b>
19.	Town Centre Partnerships: (a) Buckhurst Hill Town Centre Partnership  (b) Epping Town Centre Partnership  (c) Loughton Broadway Town Centre Partnership  (d) Loughton High Road Town Centre Partnership  (e) Ongar Town Forum (Steering Group)  (f) Waltham Abbey Town Partnership	G Chambers A Patel  N Avey H Whitbread  C. Roberts D. Roberts  A. Beales J. Jennings  N Bedford P Keska  H Kane G Mohindra
20.	Voluntary Action Epping Forest	G Shiell
21.	Waltham Abbey Royal Gunpowder Mills Ltd	H Kane
22.	Waltham Abbey Tourist Information Centre (Joint Management Committee)	A Mitchell E Webster J Lea
23.	West Essex Wellbeing Joint Committee	G Mohindra A Patel

**2. Appointments Held by Officers – Organisations Carrying Out Executive Functions (Appointments by the Leader)**

	<b>Organisation and Committee Responsible</b>	<b>Representative 2016/17</b>
1.	Association of Retained Council Housing (ARCH)	Director of Communities (or representative)
2.	National Society for Clean Air (SE Division)	Director of Neighbourhoods (or representative)
3.	Standing Conference – Investigation of Air Pollution	Director of Neighbourhoods (or representative)
4.	Roding Valley Meadow Local Nature Reserve Working Group	Director of Neighbourhoods (or representative)

### 3. Appointments Held by Officers – Organisations Carrying Out Council Regulatory or Non-Executive Functions

This Appendix indicates those organisations where the Council determined on 25 April 1995 that the representatives should be officers.

	<b>Organisation and Committee Responsible</b>	<b>Representative</b>
1.	Essex Water Safety Liaison Committee	Director of Neighbourhoods (or representative)
2.	Voluntary Action Epping Forest (see also member appointments schedule)	Grants Officer (+G Shiell)